Member of Library Advisory committee for the session 2023-2024

As per direction of Govt. of Punjab Higher Education & Language letter no 312208/202284862 dated 07/04/2022 the following members are appointed as the member of the college Library Advisory Committee for the session 2023-2024.

1. Dr. Tejinder Kaur Dhaliwal (Chairperson)

2. Dr Sunil Kumar (Member)

3. Dr.Anita Rani (Member)

4. S. Mandeep Singh (Member)

5. Ms. Amandeep Kaur (Secretary)

➢ Students Representatives (3)

1. Ms. Arshdeeep Kaur

2. Mr. Amarveer Singh

3.Ms. Ramandeep Kaur

All members of the Library Advisory Committee are informed that a meeting is being held on 11 july 2023 at 1 P.M in the Principal's office. It is mandatory for all the members to attend the meeting is as below:-

1. To raise funds for purchasing latest books and for more photographs of literary personalities.
2. To obtain permission for stock verification of library.
3. To get permission to conduct Library Orientation Programme for all first year classes session 2023-2024.
4. There is need to subscribe (Annual) Journals and magazines for this session 2023-2024.
5. To get permission to make Library cum ID Cards of all students for this session 2023-2024.
6. To get permission to conduct seminar of prominent person in the September month.
7. To make plan to encourage the students to come to the library and create reading habits among students.
8. Any other matters with the permission of the chairman of the library committee during the meeting will be discussed also.

1. Dr. Tejinder Kaur Dhaliwal (Chairperson)

2. Dr Sunil Kumar (Member)

3. Dr.Anita Rani (Member)

4. Mandeep Singh (Member)

5. Ms. Amandeep Kaur (Secretary)

Report of the meeting

A meeting of the college library advisory committee was held on 11 July 2023 in the Principal's office. The following decisions were taken:-

1. It was recommended by the committee that the books and journals according to the requirement of the students and staff should be purchased.
2. Committee agreed about the orientation and seminar of the prominent person.
3. Dr. Sunil Kumar, Dr. Anita Rani and Mr Mandeep Singh will do physical verification of the library books and other materials with the help of Mrs.Amandeep Kaur (Librarian).
4. The committee allowed the list of books read and names of students who read maximum books to be displayed.
5. Printing of the library cum ID cards for the students was allowed.

It was decided by the committee that e- Granthalaya software is also best for smooth and fast automation like circulation, cataloguing , member registration, searching etc.The committee members also decide about the installation of KOHA software in college library.

Dr. Tejinder Kaur Dhaliwal (Chairman)

Mrs. Amandeep Kaur (Secretary)