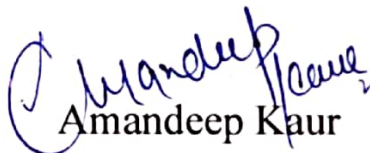


Lib No! - Lib-02/55/2026

Dated 09/03/2026

Notice

All the Heads of Departments are hereby informed that a meeting of the Library Advisory Committee will be held on 10 March at 11.00 a.m. All the members are requested to attend the meeting and share their valuable suggestions regarding the development and improvement of library services and resources. The Agenda of the meeting is attached herewith.


Amandeep Kaur

Librarian


Dr. Prof. Sarabjit Kaur

Principal

Library Advisory Committee

Meeting Schedule: -

Academic year. 2025-2026

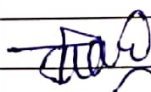
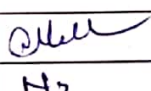

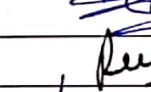
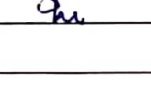

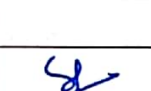
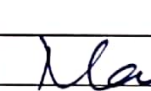
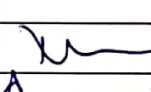
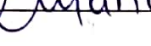


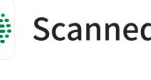
Timing ..11.00.9.A.M.

Date 10/03/2026..

No. of Member Present....11....

No. of Member Absent.....

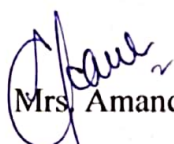
➤ List of Library Advisory Committee Members

Sr. No.	Name of the member	Department	Member	Signature
1.	Dr. Sarabjit Kaur	Principal	Chairperson	
2.	Dr. Rana Baljinder Kaur	Punjabi	Member	
3.	Dr. Neena Mehta	Hindi	Member	
4.	Dr. Nirmaljit Kaur	Philosophy	Member	
5.	Dr. Jagdish Kumar	Co-Ordinator IQAC	Member	
6.	Dr. Sunil Kumar	Computer Sc	Member	
7.	Dr. Ruchi Kalra	Home Sci	Member	
8.	Mrs. Satinder Kaur	Mathematics	Member	
9.	Mrs. Monika Garg	Management	Member	
10.	Dr. Jagmeet Kaur	Commerce	Member	
11.	Dr. Anita Rani	Physics	Member	
12.	Mrs. Kirandish Kaur	Chemistry	Member	
13.	Dr. Neeta Kumari	English	Member	
14.	Dr. Sukhvinder Kaur	Zoology	Member	
15.	Mrs. Amanpreet Kaur	Sociology	Member	
16.	Dr. Mandeep Kaur	Botany	Member	
17.	Mrs. Seema Rani	FD	Member	
18.	Dr. Navpreet Kaur	FST	Member	
19.	Mrs. Amandeep Kaur	LIBRARIAN	Member	

Agenda of library advisory committee meeting

1. To confirm the minutes of the previous meeting.
2. To discuss the development and improvement of library services.
3. To review the purchase of new books, journals, and other learning resources.
4. To discuss the development and maintenance of the Library Website.
5. Discussion regarding the creation of links for every departmental library to be integrated with the college library website.
6. To review the use of digital resources such as the National Digital Library of India club registration and other e-resources. Both Regular and adhoc , will be required to send their details for NDL Registration.
7. To discuss the organization of library activities such as book exhibitions, reading programs, and awareness programs.
8. To Discuss regarding the requirement of a new Web OPAC Table for Online Searching.
9. To discuss the improvement of library infrastructure and facilities.
10. To encourage students and staff to make effective use of library resources.

Any other matter with the permission of the Chair.


Mrs. Amandeep Kaur
Member Secretary


Prof. Sarabjit Kaur
Chairperson

Report of the Library Committee Meeting

A meeting of the Library Committee was held on 10/03/2026 at 11.00 A.M in Principal Office to discuss various matters related to the development and improvement of library services.

1. **Confirmation of the Minutes of the Previous Meeting**
The minutes of the previous Library Committee meeting were presented before the members. After review and discussion, the minutes were confirmed and approved by the committee.
2. **Development and Improvement of Library Services**
The committee discussed various ways to enhance library services for students and faculty members. Suggestions were made to improve accessibility, user support, and overall service quality.
3. **Purchase of New Books and Journals**
The committee reviewed the requirement for new books, journals, and other learning resources.
4. **Development and Maintenance of the Library Website**
The members discussed the importance of maintaining an updated library website. It was suggested that regular updates be made to ensure easy access to library information and services.
5. **Integration of Departmental Library Links**
It was proposed that links for every departmental library should be created and integrated with the college library website to facilitate better access to departmental resources.
6. **Use of Digital Resources**
The committee reviewed the use of digital resources, including the **National Digital Library of India** Club registration and other e-resources. Both regular and ad hoc staff members were requested to submit their details for NDL registration.
7. **Organization of Library Activities**
The committee discussed organizing various library activities such as book exhibitions, reading programs, and awareness programs to encourage reading habits among students.
8. **Requirement of a Web OPAC Table**
The need for a new Web OPAC table for online searching of library resources was discussed. The committee agreed that it would help users search the library catalogue more efficiently.
9. **Improvement of Library Infrastructure and Facilities**
The committee emphasized the importance of improving library infrastructure and facilities to provide a better learning environment for students and staff.
10. **Encouraging Effective Use of Library Resources**
Members suggested conducting orientation and awareness programs to encourage students and staff to make effective use of available library resources.

The meeting concluded with a vote of thanks


Mrs. Amandeep Kaur
Member Secretary


Prof. Sarabjit Kaur
Chairperson